

KPPS ATTENDANCE PROCEDURES

When a student is absent

1. Parents/Caregivers must notify the school by phone, in person or by sending a note to school.
2. If planning to be away for an extended period of time apply for an exemption through the front office.

When a student arrives late or leaves early

1. If arriving late enter through school front office to inform admin staff.
2. Inform front office if you are collecting your child earlier than 3:10pm.

When a student refuses to go to school

Notify the class teacher or School Counsellor or school leader as soon as possible to enable support for your child.

Keeping lines of communication open with your child's school and their class teacher will assist in working through issues together and giving your child the best possible chance for a successful education.

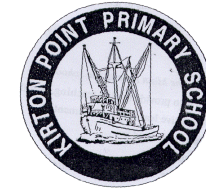
For more information contact your child's class teacher or the School Counsellor on:

Phone: 8682 1003

School Hours: 8:45am to 3:10pm



Kirton Point Primary School
Matthew Place
PO Box 461
PORT LINCOLN SA 5606
Ph: 8682 1003
Fax: 8682 6266



Kirton Point Primary School

ATTENDANCE

Information about the importance of regular school attendance for families and carers



Regular attendance gives your child the best chance of being successful in school and later life



ATTENDANCE

Regular attendance and participation in schooling is essential.

Under the Education Act of South Australia, parents and guardians are responsible for the regular attendance of all children in their care between the ages of 6 and 16 years.

(Education Act of South Australia, part VI Section 74-81.)

Research has shown that children who attend on a regular basis are more likely to achieve success in their education.

If students miss the basic skills in the early years of school, they often experience difficulties later, both educationally and socially.



Being late or absent adds up from reception to year 10.....

	Reception - Year 10	Total Time Absent
Absent	1 day per week =	2 years and 1 Term
Late	30 minutes each day =	1 year and 1 Term

Students cannot be successful at school if they are missing whole years of learning.

HOW CAN I HELP MY CHILD TO BE A REGULAR ATTENDEE AT SCHOOL

- Teach your child that school is fun and learning is fun.
- Visit the school and your child's class to get to know their teacher.
- Ensure your child has a good night sleep every night.
- Have a regular morning routine which your child understands.
- Find time each day to discuss what your child has been doing at school.
- Ensure your child arrives at school in time to settle in.
- Ensure your child has a uniform ready to wear to school.
- Make sure your child has had breakfast or attends breakfast Program.

